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*West Branch Public Library
Board of Trustee Meeting Minutes
June 18, 2015*

Meeting Commenced at 6:35 PM

Present: Dan Stevenson, Amanda Rushton, Amy Guhl, Michael Schlitz, Monica Tylee, Michelle Carter, Cary Wiesner, Nick Shimmin (Director)

May Minutes: Trustee Schlitz, with Trustee Guhl seconding, moved that the May 14 meeting minutes be approved with one minor change. Motion passed unanimously with no abstentions.

Open Forum: Board President Stevenson announced that because of increased responsibilities with his job, he will be stepping down from the board. He will be missed.

June Expenditures: Director Shimmin presented the June expenditures report, which Trustee Wiesner moved be accepted as submitted. Trustee Rushton seconded this motion, which passed unanimously with no member abstaining.

Director's Report: The summer reading program enrollment is at its highest ever: 285 children, 60 teens, and 85 adults. About 215 people attended the June 5 kickoff. About 114 attended the Blank Park Zoo program. Program attendance continues to increase over previous years.

End of Year Fiscal Report: Director Shimmin reported that the library will end the fiscal year about \$6,000 over budget, in part because we took in \$3,000 more than planned. He said we are not required to spend all our money allocated during the fiscal year.

Web Site: The board agreed that the new website design looks great. Director Shimmin would like to do a little more testing to assure the site is user-friendly.

Interior Reorganization: Trustee Guhl presented her research on possible new library furniture, along with a proposed new interior layout. The library can use about \$13,000 in Secrest donation money and perhaps surplus money for this. Trustee Guhl will proceed with a final purchase proposal.

Mission Statement: The board agreed the current statement is too wordy. It proposed the statement be revised to read as follows: "The West Branch Public Library is a community gathering place that is committed to lifelong learning, literacy and intellectual freedom."

FY 2016 Salaries: Trustee Schlitz moved the salaries be approved as presented and previously discussed, with Trustee Rushton seconding; motion passed unanimously with no abstentions.

Meeting Adjourned 7:20 PM

Next Meeting: July 16, 2015, 6:30 PM in library activity room.