

*West Branch Public Library
Board of Trustees Meeting Minutes
August 13, 2015*

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Meeting Commenced at 6:30 PM

Present: Michael Schlitz, Monica Tylee, Michelle Carter, Cary Wiesner, Nick Shimmin (Director)

July Minutes: Trustee Carter moved the July meeting minutes be approved as submitted, with Trustee Schlitz seconding. Motion passed unanimously with no abstentions.

Open Forum: Nothing was brought up.

August Financial Report: Upon a motion by Trustee Wiesner seconded by Trustee Tylee, the August expenses were unanimously approved as submitted by Director Shimmin.

Director's Report: Director Shimmin noted that Summer Reading Program had the highest attendance ever. Other usage figures were down some from last year, but still strong.

Selection of New Board President: This action was tabled.

MagBox Purchase: Director Shimmin said the Friends are willing to fund half the cost of new MagBoxes, which would make storage more efficient. He said staff would really like to have these. Trustee Tylee moved the board authorize the \$585.50 to complete the purchase, with Trustee Carter seconding. Motion passed unanimously with no board member abstaining.

Confidentiality Policy: Director Shimmin submitted a revised Confidentiality Policy that would address issues with the new security cameras. Trustee Carter moved the revised policy be adapted as submitted, Trustee Wiesner seconded; motion passed unanimously, no abstentions.

Children's Area Redesign and Furniture: Since Trustee Guhl, who has been working quite hard on this, was not able to attend this meeting, this item was tabled.

Community Input Survey: Director Shimmin presented a draft survey for the board's perusal. Trustee Schlitz thought there were too many "open boxes" that may intimidate people. Trustee Carter suggested more multiple-choice questions, which may be easier to quantify, and also asking what particular programs people want to see more of. Trustee Tylee suggested asking people if they are aware that they can borrow e-books at the library.

Meeting Adjourned 7:00 PM

Next Meeting: Thursday, September 10, 2015 6:30 PM, Library Community Room.