

*West Branch Public Library
Board of Trustees Meeting Minutes
April 14, 2016*

*Amy Guhl
Monica Tylee*

Meeting commenced at 6:30 PM

Present: Michael Schlitz, Monica Tylee, Amy Guhl, Michelle Carter, Cary Wiesner, Nick Shimmin (Director)

Minutes: Upon a motion by Trustee Guhl seconded by Trustee Carter, the February meeting minutes were approved as submitted. The board did not meet in March.

Open Forum: Nothing was brought up.

Finance Reports: Director Shimmin presented financial expenditure reports for both March and April. Highlights of the March report included a new automatic door opener and summer reading program materials. Upon a motion by Trustee Tylee seconded by Trustee Wiesner, the March report was approved unanimously. Upon a motion by Trustee Guhl seconded by Trustee Tylee, the April report was also unanimously approved.

Director's Report: Director Shimmin reported that the gazebo needs repair, which will cost around \$200 for materials along with an offer of free labor. The Friends received a \$1000 grant for STEM-related programming. Attendance was largely up last month, and we are in good shape budget-wise.

Survey Results: The board discussed the results of the 2016 community survey. Trustee Schlitz asked about perhaps being open more hours, which one-third of responders said they desired, and specifically about weekend hours. Director Shimmin said attendance on weekends has been going up lately, and also that he didn't think we had the resources to increase staffing to accommodate more hours. He mentioned several facilities projects he would like to happen.

Five-Year Plan: The board had a vigorous discussion about the upcoming 5-year plan, including fundraising for a new building, and possible new programs and services including 3-D printing and electronic programs. Director Shimmin thought the two highest priorities should be new programs and fixing the stairs leading up to the east entrance. The board also discussed setting up a new overdue materials fine structure.

Meeting adjourned 7:25 PM.

Next Meeting: Tentatively scheduled for Thursday, May 12, 2016 6:30 PM, library Community room.