

M. Carter

Amy Guhl

*West Branch Public Library
Board of Trustee Meeting Minutes
August 11, 2016*

Meeting Commenced at 6:30 PM

Present: Michael Schlitz, Amy Guhl, Jan Cretin, Michelle Carter, Cary Wiesner, Nick Shimmin (Director)

July Minutes: Upon a motion by Trustee Guhl seconded by Trustee Cretin, the July minutes were unanimously approved with no changes.

Open Forum: Trustee Wiesner asked if the library had any programs during hometown days. Director Shimmin replied they were too busy with children's activities at the Village Green

Financial Reports: Trustee Wiesner moved that the August expenditures report be approved as submitted. Trustee Carter seconded this motion, which passed unanimously.

Director's Report: Among the highlights, Director Shimmin noted that the Summer Library Program attendance set a record.

Library Accreditation: Director Shimmin informed the board of seven new requirements in the State Library Accreditation Program. Our library already meets at least two of them.

Laptop Replacements: Director Shimmin proposed purchasing two new laptop computers and two new Chromebooks. Trustee Guhl asked what the difference between the two was; director Shimmin replied that the Chromebook is smaller, and only does internet, Gmail, and Google Docs. After further discussion Trustee Carter moved the purchase be approved, Trustee Guhl seconded; motion passed unanimously.

Borrowing Policy Revisions: Trustee Wiesner moved that the revised borrowing policy be approved as submitted by Director Shimmin. Trustee Cretin seconded this motion, which passed unanimously.

Laptop Use Policy: Director Shimmin submitted a revised laptop Policy for the board's perusal. Trustee Guhl moved the policy be accepted as submitted. Trustee Wiesner seconded motion, which passed unanimously.

Meeting adjourned 7:10 PM.

Next Meeting: Thursday, September 8, 2016, 6:30 PM, library Community Room