

*West Branch Public Library
Board of Trustees Meeting
September 14, 2017*

Meeting Commenced at 6:30 PM

Present: Monica Tylee, Chuck Varnum, Michael Sexton, Kristin Nalan, Jaque Gutwein, Karina Krall, Cary Wiesner, Nick Shimmin (Director)

August Minutes: Upon a motion by Trustee Nalan seconded by Trustee Gutwein, the August 10 meeting minutes were unanimously approved as submitted.

Open Forum: Trustee Sexton stated that the recent school bond vote indicated that West branch may not be ready to fund a new library. Trustee Gutwein asked if the library had ever considered collaboration with the school district on curriculum; Director Shimmin replied that had been tried, but there were various problems with it.

Finance: Among the purchase highlights were purchases of benches with donation money, and Makerspace materials with grant money. Trustee Wiesner moved the September finance report be accepted as submitted, with Trustee Sexton seconding; motion passed unanimously.

Director's Report: Among the highlights, Director Shimmin reported that computer and wi-fi use in August were way up from last year, and visits were also up, though circulation and program attendance were down some. The Friends have volunteered to help with the men's room remodeling.

Korsmo Salary: Director Shimmin reported that Library Assistant Kat Korsmo has asked that, for certain financial reasons, her salary be reduced. Trustee Sexton, with Trustee Gutwein seconding, moved that Ms. Korsmo's request be approved; motion passed unanimously.

FY 2017 Annual Report: Director Shimmin presented the annual report for the prior fiscal year. He reported that our circulation is double that of average for libraries of comparative size, and our program attendance is equivalent to that in libraries serving communities of 10,000-12,000 people. Trustee Varnum moved the report be accepted as submitted. Trustee Krall seconded this motion, which passed unanimously.

Community Room Improvements: Director Shimmin reported that the Friends group has approved \$2300 for improvements to the Community Room. The list of improvements includes painting, enclosing the trash/recycling area, and new microwave, countertop, bulletin boards, and mounted projector. Trustee Gutwein, with Trustee Varnum seconding, moved the improvements be approved as proposed; this motion passed unanimously.

Meeting adjourned 7:20 pm

Next Meeting: Thursday, October 12, 2017 6:30 PM, library Community Room

