

*West Branch Public Library
Board of Trustees Meeting Minutes
January 23, 2018*

Meeting Commenced at 7:05 PM

Present: Monica Tylee, Krisitn Nalan, Michael Sexton, Karina Krall, Cary Wiesner, Nick Shimmin (Director)

Library Planning Session: Before the regular meeting, the board had a teleconference with District Library Consultant Becky Heil concerning library planning. Among the topics were reviewing the library mission statement, meeting with stakeholders, and setting goals and objectives. The board set stakeholder meetings for March 4 and April 15, and compiled a tentative stakeholder list.

December 2017 Minutes: Trustee Nalan, with Trustee Krall seconding, moved the December meeting minutes be approved as submitted. Motion passed unanimously.

Open Forum: No issues raised.

Furnace: Earlier in the month one of the library furnaces broke down. Because replacement was needed immediately, the board voted to approve purchase of a new furnace via emails exchanges with Director Shimmin.

Expenditure Report: Trustee Sexton moved the January expenditure report be approved as submitted by Director Shimmin. Trustee Wiesner seconded this motion, which passed unanimously.

Director's Report: Director Shimmin said that circulation was down last month, though other use statistics held steady. The new router has been installed. Next year's budget doesn't look good; a 5% cut is likely.

Bathroom Renovation: Director Shimmin hasn't received an estimate yet.

Meeting Adjourned 8:15PM

Next Meeting: Scheduled for Thursday, February 8, 2018, 6:30 PM, Library Community Room

Karina Krall

Krist Nalan