

**West Branch Public Library
Board of Trustees Meeting Minutes
February 14, 2019**

Meeting commenced at 6:35 p.m.

Present: Monica Tylee, Michael Sexton, Jim Farmer, Kristin Nalan, Karina Krall,
& Nick Shimmin (Director)

December Meeting Minutes: On a motion by Trustee Sexton and seconded by Trustee Farmer, the January 10, 2019, minutes were unanimously approved.

Financial Condition Report: Approved Expenditures for February 2019 – moved by Trustee Krall and seconded by Trustee Farmer, this motion was approved unanimously

Director's Report: Director Shimmin's report was reviewed, which detailed total number comparisons for the month of January during the years 2015-2018

- a.) 2018 (compared to last year) showed slight decreases in circulation, computer use, and WiFi use; library visitation and program attendance were poor (most likely due to the nasty January weather conditions).

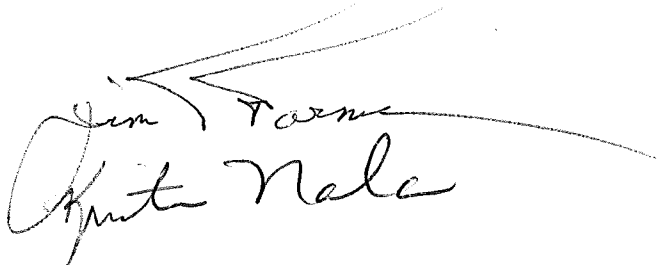
Board Training Video: The board watched the third of several trustee-training videos to come.

Review of Confidentiality Policy: It was motioned by Trustee Sexton and seconded by Trustee Krall to approve this policy. The motion passed unanimously.

Review of Revision to Internet Policy: It was motioned by Trustee Sexton and seconded by Trustee Krall to approve this policy. The motion passed unanimously.

Upcoming Orientation of New Members: Tues., March 12 at 6:30 p.m. (Krall, Farmer, Osborne) in the Library Community Room.

Next Meeting: February 14, 2019, at 6:30 p.m. in the Library Community Room.


Jim Farmer
Kristin Nalan