

**West Branch Public Library
Board of Trustees Meeting Minutes
March 14, 2019**

Meeting commenced at 6:30 p.m.

Present: Monica Tylee, Jim Farmer, Kristin Nalan, Karina Krall, Lizabeth Osborne,
& Nick Shimmin (Director)

February Meeting Minutes: On a motion by Trustee Farmer and seconded by Trustee Nalan, the February 14, 2019, minutes were unanimously approved.

Financial Condition Report: Approved Expenditures for March 2019 – moved by Trustee Nalan and seconded by Trustee Krall, this motion was approved unanimously

Director's Report: Director Shimmin's report was reviewed, which detailed total number comparisons for the month of February during the years 2015-2018

- a.) 2019 (compared to last year) showed a slight decrease in visits, similar numbers in circulation and computer use, and increases in program attendance and computer time.

Board Training Video: The board watched the fourth of several trustee-training videos to come.

Discussion/Approval of conversion of lighting fixtures to use of LED lights: It was motioned by Trustee Nalan and seconded by Trustee Osborne to approve this conversion. The motion passed unanimously.

Next Meeting: April 11, 2019, at 6:30 p.m. in the Library Community Room.

Kristin Nalan
Jim Farmer