

**West Branch Public Library  
Board of Trustees Meeting Minutes  
June 13, 2019**

**Meeting commenced at 6:35 p.m.**

**Present:** Monica Tylee, Jim Farmer, Kristin Nalan, Karina Krall, Lizabeth Osborne, Michael Sexton, Lisa Kofoed, & Nick Shimmin (Director)

**March Meeting Minutes:** On a motion by Trustee Osborne and seconded by Trustee Farmer, the May 9, 2019, minutes were unanimously approved.

**Open Forum:** Thank you to President Monica Tylee and Vice-President Michael Sexton for their terms of service as this is their final trustee meeting!

**Financial Condition Report:** Approved Expenditures for June 2019 – moved by Trustee Sexton and seconded by Trustee Krall, this motion was approved unanimously

**Director's Report:** Director Shimmin's report was reviewed. It presented a nice turnout for the kickoff of the Summer Library Program with approximately 350 program registrations. Also, family museum passes for the Putnam Museum are now available for free checkout. Finally, a freedom of information request is being processed regarding the construction of Cubby Field; this has been time-consuming and has totaled at least 7,000 pages thus far. This large expenditure will be reimbursed.

**Board Training Video:** The board watched the seventh of several trustee-training videos to come.

**Discussion of Outdoor Space per the Strategic Plan:** Trustees discussed the benefits of umbrellas, sails, and pergolas in regard to shade. Sails appeared to be the preferred method in regard to cost and installation. Seating options included benches, picnic tables, and chairs. Possibly a combination of these 3 would work: comfy chairs for relaxing, tables for laptop use, and benches for conversation. Planters for green space were also considered.

**Discuss/Approve Election of Board Officers:** The following trustees were nominated and unanimously elected to the following positions: Karina Krall, president; Kristin Nalan, vice-president; and Liz Osborne, secretary.

**Next Meeting:** August 8, 2019, at 6:30 p.m. in the Library Community Room. (No July 2019 mtg.)

**Meeting Adjourned:** 7:35 p.m.

*Kristin Nalan*  
*Jim Farmer*