

West Branch Public Library
Board of Trustees Meeting Minutes
October 22, 2018

Aug 9

Meeting commenced at 6:30 p.m.

Present: Michael Sexton, Kristin Nalan, Lizabeth Osborne, Karina Krall & Nick Shimmin (Director) *Note of congratulations to Monica Tylee regarding new baby Tucker!

August Meeting Minutes: On a motion by Trustee Nalan and seconded by Trustee Osborne, the August 9, July 12, 18 2018, minutes were unanimously approved.

Finances: Trustee Krall, seconded by Trustee Nalan, moved that the August financial statement be approved as submitted by Director Shimmin. This motion was approved unanimously.

Director's Report: Director Shimmin's report was reviewed, which detailed total number comparisons for the month of July during the years 2015-2018, as well as summer program survey results.

- a.) 2018 showed similar numbers in regard to circulation, visits, computer use (slightly up), and WiFi use (slightly down).
- b.) 2018 showed a large decrease in program attendance (from 1,240 in 2017 to 672 in 2018)

***Summer Program Survey Results:**

- a.) Youth Program (23 surveys collected)
 - a. 77% reported their child maintained or increased their reading skills
 - b. 53% reported their child is a more confident reader
 - c. 60% reported their child reads more often
 - d. 73% reported their child uses the library more often
- b.) Teen Program (18 surveys collected)
 - a. 89% learned something new from what they read or experienced
 - b. 81% enjoy reading more
 - c. 63% read more often
 - d. 94% want to use the library more often
- c.) Adult Program (13 surveys collected)
 - a. 92% learned something new from what they read or experienced
 - b. 85% enjoy reading more
 - c. 100% read more often
 - d. 92% want to use the library more often

Library Fine System: WBPL will become a fine-free library, which means fines will no longer be assessed for past due materials, and library services will not be blocked for those with past due materials.

Borrowing Policy Revision: After some discussion, it was motioned by Trustee Krall and seconded by Trustee Osborne to accept the new policy revision. Most of the revisions dealt with changing policies to reflect the new WBPL fine-free system. This motion passed unanimously.

Approval of Cove Base as part of the Carpeting Installation: It was motioned by Trustee Nalan and seconded by Trustee Krall to approve the cove base as part of the carpeting installation. The motion passed unanimously.

Approval of Library Closing Schedule for Carpeting Installation: It was motioned by Trustee Nalan and seconded by Trustee Osborne to approve the carpeting installation closing dates. The motion passed unanimously.

Next Meeting: Sept. 20, 2018, at 6:30 p.m. in the Library Community Room. (This was eventually postponed to Oct. 22, 2018. Welcome to new Shimmin baby Amelia!)

 