

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
October 10, 2022

Meeting commenced at: 6:33 PM

Roll Call

Present:

- Amber Kleven
- Lisa Kofoed
- Karina Krall
- Lizabeth Osborne
- Nick Shimmin (Director)

Absent:

- Emily Cornwell
- Jim Farmer
- Shari Heick

Meeting Minutes:

On a motion by Trustee Kofoed and seconded by Trustee Osborne, the September 26, 2022 minutes were approved.

Open Forum

Those who attended the Fall Fest said it was a success! Lots of attendees and possibly a need for more volunteers next year.

Financial Condition Report: Approved expenditures for October 2022: Moved by Trustee Kofoed and seconded by Trustee Kleven, the motion was approved.

Director's Report

- 350 estimated attendees for Fall Festival.
- Becky will attend ILA on Thursday.
- Nick and Becky will attend a conference in Washington, IA.
- Jessie will show a movie for adults next week.

Board Training - Discussion of attended sessions

- None to discuss this week.
- Trustees should complete about 2 hours of training per year.

Discuss/Approve FY2022 Annual Report for submission to City Council

- Circulation and programming registrations are beginning to get back to pre-COVID counts.
- Ebook usage is increasing. We discussed pricing of ebooks and that they can be expensive with patrons waiting awhile in order to get their turn for a copy of an ebook.

Approved Annual Report: Moved by Trustee Osborne and seconded by Trustee Kofoed, the motion was approved.

Discuss/Approve Review of Schedule of Fees

Approval of this action was moved by Trustee Osborne and seconded by Trustee Kofoed. The motion was approved.

Schedule next meeting

Next meeting: 11/8/2022 at 6:30PM in the Community Room in the West Branch Library

Meeting Adjourned: 7:00 PM

Stephen B. Osborne
David W. Kofoed
10-8-22