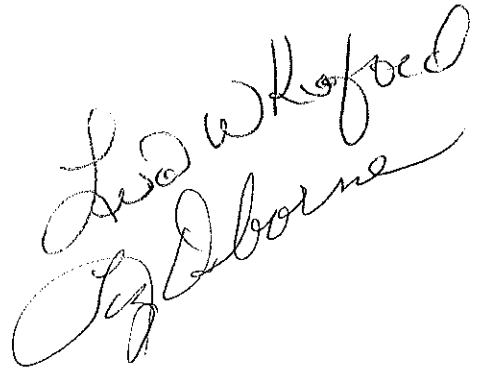


WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
November 8, 2022

Meeting commenced at: 6:38 PM

Present:

- Emily Cornwell
- Amber Kleven
- Lisa Kofoed
- Karina Krall
- Lizabeth Osborne
- Nick Shimmin (Director)



Absent:

- Jim Farmer
- Shari Heick

Other Attendees:

Adam Kofoed

Meeting Minutes:

On a motion by Trustee Osborne and seconded by Trustee Kofoed , the October 10, 2022, minutes were approved.

Open Forum: The in-person attendees remarked on how good the twinkle lights looked outside of the library.

Financial Condition Report: Approved expenditures for November 2022: Moved by Trustee Kleven and seconded by Trustee Kofoed, the motion was approved.

Director's Report:

- The stairs have been fully repaired and are now open!
- A key take away from ILA attendance is helping the library be prepared for emergencies since the community tends to turn to the library for services during disasters and emergencies.
- Plans are underway for Christmas Past!
- Circulation, visitors, and computer use is holding steady.
- The library had good attendance for October programs.
- Nick is working on getting a light replaced in the men's restroom.

Discuss/Approve Submission of FY 2024 Budget to the City Council for consideration

Approval of this action was moved by Trustee Kleven and seconded by Trustee Osborne. The motion was approved.

Discuss/Approve Quote for Sidewalk Repair

Approval of this action was moved by Trustee Cornwell and seconded by Trustee Osborne. The motion was approved.

Discuss/Approve Space Needs Assessment for 2022

Approval of this action was moved by Trustee Kofoed and seconded by Trustee Kleven. The motion was approved.

Discuss/Approve Revisions to Borrowing Policy

Approval of this action was moved by Trustee Osborne and seconded by Trustee Kleven. The motion was approved.

Discuss/Approve replacement of water fountain pursuant with Friends of the Library's agreement to purchase.

Approval of this action was moved by Trustee Kleven and seconded by Trustee Osborne. The motion was approved.

Discuss/Approve replacement of whiteboard with television pursuant with Friends of the Library's agreement to purchase.

Approval of this action was moved by Trustee Kofoed and seconded by Trustee Osborne. The motion was approved.

Next Meeting: On Tuesday, 1/10/2023 at 6:30PM in the Community Room in the West Branch Library

Meeting Adjourned: 7:36 PM