

*West Branch Public Library  
Board of Trustees Meeting Minutes  
January 8, 2015*

*Meeting Commenced at 6:30 PM*

**Present:** Dan Stevenson, Amanda Rushton, Amy Guhl, Michael Schlitz, Monica Tylee , Nick Shimmin (Director), Matt Muckler (West Branch City Administrator).

**Minutes:** The December 2014 minutes were presented. Trustee Schlitz moved the minutes be approved as submitted, with Trustee Guhl seconding. This motion passed unanimously with no abstentions.

**Open Forum:** City Administrator Muckler expressed his appreciation for the job Director Shimmin does. He stated that the bond issue will likely be back on the ballot in November, and that planning should start immediately if it passes, with phase one commencing in 2016. He added that he thinks we should start fundraising right away.

**Director's Report:** Overall, December stats were good, with program attendance up.

**Financial Report:** Trustee Schlitz, with Trustee Wiesner seconding, recommended that the January finance report be accepted as presented by Director Shimmin. This motion passed unanimously, with no board member abstaining.

**Rules of Behavior:** The Rules of Behavior Policy was presented to the board for renewal. Trustee Rushton moved the rules be approved as submitted, with Trustee Guhl seconding. This passed unanimously with no one abstaining.

**Entryway Monitor:** Trustee Schlitz moved that a monitor be set up in installed in the entryway as per Director Shimmin's recommendation. Trustee Tylee seconded this motion, which passed unanimously with no abstentions.

**Director's Evaluation:** Director Shimmin presented a self-evaluation to the board. The board largely agreed, though some of his scores were raised. Trustee Schlitz moved the evaluation be approved, with Trustee Tylee seconding; motion passed unanimously with no one abstaining. The board feels that Director Shimmin does an excellent job.

**2015 Director's Plan:** Director Shimmin presented a proposed evaluation plan for 2015, which the board made some minor changes to. Trustee Rushton moved the plan be approved as revised, with Trustee Tylee seconding; motion passed unanimously with no abstentions.

Meeting adjourned 7:50 PM.

**Next Meeting:** Thursday, February 19, 6:30 PM, Library Community Room.