

*West Branch Public Library  
Board of Trustee Meeting Minutes  
November 9, 2017*

*Meeting commenced at 6:40 PM*

**Present:** Monica Tylee, Chuck Varnum, Michael Sexton, Kristin Nalan, Karina Krall, Jaque Gutwein, Cary Wiesner, Nick Shimmin (Director)

**October Minutes:** Upon a motion by Trustee Sexton seconded by Trustee Krall, the October meeting minutes were unanimously approved as submitted.

**Open Forum:** No issues raised.

**Finance:** Director Shimmin presented the October Expenditures report. Trustee Sexton moved the report be accepted as submitted; Trustee Krall seconded this motion, which passed unanimously.

**Director's Report:** Among the highlights: the new patron computers are in, and the makerspace has been very popular.

**Planning for Results:** Earlier in the evening the board discussed the Planning for Results process with Southeast District Consultant Becky Heil. In a follow-up discussion, Director Shimmin reviewed how the board had previously focused on a new facility and fundraising. Since a new building project is now years away, Director Shimmin thought we should currently focus on planning for future services, and getting ideas of what the community wants. Trustee Gutwein, with Trustee Nalan seconding, moved we commission a study of community service planning. This motion passed unanimously.

**Router:** Since the library's current router is outdated and no longer supported by the manufacturer, Director Shimmin has recommended the library purchase a Dell Sonic Wall TZ300 Network Security/Firewall appliance. Trustee Krall moved the library purchase this item, with Trustee Gutwein seconding; motion passed unanimously.

**FY 2019 Budget:** Director Shimmin is working on the budget proposal for the next fiscal year. He would like the board to review the proposal before the next meeting.

*Meeting Adjourned 8:00 PM*

**Next Meeting:** Thursday, December 14, 2017, 6:30 PM, Library Community Room