

*West Branch Public Library
Board of Trustees Minutes
May 10, 2018*

Meeting Commenced at 6:30 PM

Present: Monica Tylee, Kristin Nalan, Michael Sexton, Chuck Varnum, Elizabeth Osborne, Al Eackes (guest), Nick Shimmin (Director)

April Minutes: Upon a motion by Trustee Nalan seconded by Trustee Sexton, the April 12 minutes were unanimously approved as submitted.

Open Forum: No issues raised.

Directors Report: Director Shimmin reported that Liz Osborne's appointment to the board was approved by the City Council. Attendance has been down some mainly due to declining attendance at Storytime. The staff is pursuing new things to try during that program.

Finances: Trustee Sexton moved that the May financial report be approved as submitted by Director Shimmin. This motion was seconded by Trustee Varnum, and unanimously approved.

New Assistant Director: Director Shimmin said there was a good field of applicants, of which seven were interviewed. Soli Page from the North Liberty Public Library has been hired and will start May 14.

Board Training: Will not be held this month due to technical problems.

Norma Beecher Bequest: The board and Director Shimmin discussed how to use the bequest from the Norma Beecher estate. Included in the discussion were buying carpet or tile flooring for part or all of the library. Along with getting a CD. The consensus was to spend the money. Director Shimmin will get quotes on flooring before making a final decision.

Staff Computers: On a motion by Trustee Wiesner seconded by Trustee sexton, the board unanimously approved the expenditure of \$1500 to purchase new computer equipment for library staff.

Board Officers: Trustee Sexton was nominated to be vice president by Trustee Nalan seconded by Trustee Varnum and approved. Director Shimmin will email Trustee Krall about being Secretary.

Meeting Adjourned 7:20 pm.

Next Meeting: Thursday, June 28, 2018, 6:00 pm, Library Community Room.