

WEST BRANCH PUBLIC LIBRARY  
Board of Trustees Meeting Minutes  
May 14, 2020

Meeting (via ZOOM) commenced at 6:31 p.m.

Present: Karina Krall, Kristin Nalan, Lizabeth Osborne, Lisa Kofoed, Jan Jacobson, Craig Walker & Nick Shimmin (Director)

April Meeting Minutes: On a motion by Trustee Kofoed and seconded by Trustee Jacobson, the March 12, 2020, minutes were approved by self-pass.

Open Forum: No comment

Financial Condition Report: Approved Expenditures for April 2020 – moved by Trustee Jacobson and seconded by Trustee Kofoed, this motion was approved by self-pass.

Director's Report: Director Shimmin's report was reviewed: 1) the gift of \$2,000 from Friends of the West Branch Public Library for the outdoor area and staff is looking into more funding from grants; 2) materials for the summer program have arrived. The Covid-19 protocol has caused changes/cancelations in activities and programs.

Discuss/Approve Review of Collection Policy: It was motioned by Trustee Nalan and seconded by Trustee Kofoed to approve the collection policy. The motion was approved by self-pass.

Discuss/Approve Review of Media Policy: It was motioned by Trustee Osborne and seconded by Trustee Nalan. The motion was approved by self-pass.

Next Meeting: June 11, 2020, at 6:30 p.m. in the West Branch Public Library Community Room.

Meeting Adjourned: 6:45 p.m.