

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes

November 12, 2020

Meeting (via ZOOM) commenced at 6:33 p.m.

Present: Karina Krall, Kristin Nalan, Lizabeth Osborne, Jim Farmer, Craig Walker & Nick Shimmin (Director)

Meeting Minutes: On a motion by Trustee Walker and seconded by Trustee Farmer, the October 8, 2020, minutes were approved by self-pass.

Open Forum: Library is open to the public by appointment only, in 15-minute time frame. The implementation is being done with caution.

Financial Condition Report: Approved Expenditures for November 2020 – moved by Trustee Farmer and seconded by Trustee Osborne, this motion was approved by self-pass.

Director's Report: The new, much-needed book drop has been installed. The West Branch Public Library's Teen Trivia team came in 2nd place in the virtual game contest. Various ideas have been presented for the Christmas Past celebration, but have been hampered due to public safety issues of the COVID-19 virus.

Discuss/Approve transfer of library Money Market Account to Savings Account: With the closing of US Bank, it has been recommended to transfer the money market account to a new saving account at Fidelity Bank. A motion was made by Trustee Walker and seconded by Trustee Farmer, and was approved by self-pass.

Discuss/Approve Fiscal Year 2020 Annual Report: Director Shimin presented the report and despite the COVID-19 disrupting the normal activities/usage of the library, the report was quite positive. On a motion by Trustee Osborne and seconded by Trustee Farmer, this motion was approved by self-pass.

Review Strategic Plan: Director Shimin discussed and provided his thoughts on the plan to the Board.

Presentation of Director's Fiscal Year 2020 budget proposal: An outdoor shed is wanted to store the yard tools; there will be computers that need replacement; with the uncertainty of COVID-19, cost of programs and materials is unknown and need some flexibility.

Next Meeting: December 10, 2020, at 6:30 p.m. in the West Branch Public Library Community Room.

Meeting Adjourned: 7:34 p.m.