

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
<https://us02web.zoom.us/j/84510234590>
December 12, 2023

Meeting commenced at: 6:33 PM

Roll Call

Present:

- Jessie Schafer (Director)
- Seth Goodspeed (Trustee)
- Amber Kleven (Secretary)
- Lisa Kofoed (Vice President)
- Lizabeth Osborne (President)
- Annika Pettitt (Trustee)

Absent:

- Shari Heck (Trustee)
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Meeting Minutes:

On a motion by Trustee Pettit and seconded by Trustee Osborne, the November 16, 2023, minutes were unanimously approved.

Discuss/approve Library Director job description for posting

The board discussed where we would like to post the director job description, and decided to post the job description as the city does when they post jobs, which is typically at the city hall, on Indeed and Facebook, and in the West Branch Times.

Moved by Trustee Kleven and seconded by Trustee Kofoed, the motion was unanimously approved.

Next Meeting: On January 9, 2024 at 6:30PM in the Community Room in the West Branch Library.

Meeting Adjourned: 6:54 PM