

## **Board of Trustees Meeting**

November 13, 2024, 6:30pm

West Branch Public Library Community Room

Online Attendance is available at <https://us02web.zoom.us/j/84510234590>, by phone at 1-312-626-6799, or by a Zoom application on mobile device with meeting code 845 1023 4590.

Roll Call

Approve agenda

Approve minutes  
October 9

Open Forum

Financial condition report and approval of expenditures  
October 2024  
November 2024 in progress

Director's Report

Discuss/Approve director salary changes to meet new labor requirements for 2025

Discuss/Approve review of Weather Policy

Discuss/Approve review Community Room Policy

Training

Discuss chapter 16 of the Library Trustee Handbook  
Discuss future training ideas

Next meeting

Next meeting December 11 @ 6:30pm

Adjourn

---

### Staff

Library Director: Jessica Schafer  
Public Services Librarian: Kat Korsmo

### Board of Trustees

Lizabeth Osborne, President · Seth Goodspeed, Vice President · Annika Pettitt, Secretary  
Lisa Kofoed · Deb Kauffman-Watson · Erin Monaghan · Holly Wasion