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## Board of Trustees Meeting

February 12, 2024, 6:30pm

West Branch Public Library Community Room

Online Attendance is available at <https://us02web.zoom.us/j/84510234590>, by phone at 1-312-626-6799, or by a Zoom application on mobile device with meeting code 845 1023 4590.

Roll Call

Approve agenda

Approve minutes  
December 11

Open Forum

Financial condition report and approval of expenditures  
December 2024  
January 2025  
February 2025 in progress

Director's Report

Discuss painting the interior of the library

Motion to adjourn to closed session to evaluate the professional competency of an individual whose performance is being considered as part of an annual review process and that individual requests a closed session pursuant to Section 21.5(i) of the Code of Iowa.

Discuss/Approve performance plan and review of Library Director

Adjourn from closed session

Discuss/Approve Library director performance plan for 2025

Discuss times for future meetings

Next meeting  
Next meeting March 12 @ 6:30pm

Adjourn

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### Staff

Library Director: Jessica Schafer  
Public Services Librarian: Kat Korsmo • Programming Librarian: Mary Buol

### Board of Trustees

Lizabeth Osborne, President • Seth Goodspeed, Vice President • Annika Pettitt, Secretary  
Lisa Kofoed • Deb Kauffman-Watson • Erin Monaghan • Holly Wasion