

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
<https://us02web.zoom.us/j/84510234590>

December 11, 2024

Meeting commenced at: 6:29 PM

Roll Call

Present:

- Jessie Schafer (Director)
- Annika Pettitt (Trustee/Acting Secretary)
- Lizabeth Osborne (President)
- Seth Goodspeed (Vice President)
- Holly Waison (Trustee)
- Erin Monaghan (Trustee)

Absent: N/A

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- Lisa Kofoed (Trustee)
- Deb Kauffman-Watson (Trustee)

Meeting Agenda and Minutes:

On a motion by Trustee Monaghan and seconded by Trustee Waison the agenda for the meeting was unanimously approved.

On a motion by Trustee Goodspeed and seconded by Trustee Osborne, the November 2024, minutes were unanimously approved.

Open Forum:

Friends of the Library book sale went well - around 70-80 people were here, they raised around \$700 on just books.

The library participated in A Christmas Past with a story time from Mary at the Rummel's Center.

Mary started last week and has hit the ground running including programs, classroom visits, and afterschool activities.

Financial Condition Report:

On a motion by Trustee Pettitt and seconded by Trustee Waison the financial report was unanimously approved.

Director's Report:

See meeting packet for additional notes

Additions to the Packet:

We expect that program attendance will increase again as Mary's programming picks up.

On a motion by Trustee Monaghan and seconded by Trustee Goodspeed the financial report was unanimously approved.

Discuss/Approve Submission of FY 2026 Budget to the City Council for consideration:

Moved by Trustee Monaghan and seconded by Trustee Waison, the motion to accept the submitted budget for Jessie to present to City Council was unanimously approved.

Trustee Training:

Jessie may attend some of the New Director meet ups that the State Library is hosting.

Erin suggested we look at an organization called Every Library, a larger advocacy group for public libraries. She had attended a previous session with him and shared some of the topics he discussed and shared.

Discussion: New day of the week for meetings, although we don't have consensus on what day would work. We will leave January's meeting as is an revisit then when all board members can comment on which day is best.

The meeting was adjourned at 7:29

Next Meeting is January 8, 2025 at 6:30 PM