

WEST BRANCH PUBLIC LIBRARY  
Board of Trustees Meeting Minutes  
<https://us02web.zoom.us/j/84510234590>

April 9, 2025

Meeting commenced at: 6:33

**Roll Call**

Present:

- Jessie Schafer (Director)
- Annika Pettitt (Secretary)
- Lizabeth Osborne (President)
- Lisa Kofoed (Trustee)
- Holly Waison (Trustee)
- Erin Monaghan (Trustee)
- Seth Goodspeed (Vice President)

Absent:

**Meeting Agenda and Minutes:**

On a motion by Trustee Waison the agenda for the meeting was unanimously approved.

On a motion by Trustee Kofoed and seconded by Trustee Minaghan the March 2025 minutes were unanimously approved

**Open Forum:**

The bills discussed last meeting did not move through the Iowa State Legislature. However, the staff is still monitoring the impact of loss of federal funding for the State Library.

Jessie described a resource that explains where that federal funding goes at the State Library. Inter library loan, certification, and other programs would be impacted.

Trustee Monaghan inquired about whether Jessie monitors grant opportunities through non-federal programs. She does pay attention but given her other current duties hasn't had much time to follow through. She mentioned that may be a good option for the Friends group to pursue.

**Financial Condition Report:**

Jessie answered a few questions about the differences in purchases between adult, youth and electronic books.

On a motion by Trustee Goodpseed and seconded by Trustee Osborne the proposed changes to the Internet Policy were approved.

**Director's Report:**

*See meeting packet for additional notes*

Additions to the Packet:

- The board suggested a few additional places/ways to advertise the Tee/Tea Time Event

**Discuss/approve revision to Internet Policy**

On a motion by Trustee Monaghan and seconded by Trustee Waison the proposed changes to the Internet Policy were approved.

**Discuss/approve review of Laptop Policy**

On a motion by Trustee Goodspeed and seconded by Trustee Pettitt the proposed changes to the Laptop Policy were approved.

**Discuss recruitment of potential board members**

Next meeting May 14 @ 6:30pm

The meeting was adjourned at 7:14