



West Branch Public Library  
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West Branch, IA 52358

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## Board of Trustees Meeting

August 13, 2025, 6:30pm

West Branch Public Library Community Room

Online Attendance is available at <https://us02web.zoom.us/j/84510234590>, by phone at 1-312-626-6799, or by a Zoom application on mobile device with meeting code 845 1023 4590.

Roll Call

Approve agenda

Approve minutes  
July 9

Open Forum

Financial condition report and approval of expenditures  
July 2025  
August 2025 in progress

Director's Report

Discuss Summer Library Program wrap-up

Discuss/Approve quote for fire monitoring service

Discuss/Approve Review of Confidentiality Policy

Discuss/Approve Review of Employee Handbook

Next meeting  
Next meeting September 10 @ 6:30pm

Adjourn

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### Staff

Library Director: Jessica Schafer  
Public Services Librarian: Kat Korsmo • Programming Librarian: Mary Buol

### Board of Trustees

Lizabeth Osborne, President • Seth Goodspeed, Vice President • Annika Pettitt, Secretary  
Erin Monaghan • Holly Wasion • Christine Humrichouse