

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
<https://us02web.zoom.us/j/84510234590>

September 10, 2025

Meeting commenced at: 6:36 PM

Roll Call

Present:

- Jessie Schafer (Director)
- Lizabeth Osborne (President)
- Annika Pettitt (Secretary)
- Chris Humrichouse (Trustee)
- Erin Monaghan (Trustee)
- Holly Wasion (Trustee)

Absent:

- Seth Goodspeed (Vice President)

Meeting Minutes:

On a motion by Trustee Monaghan and seconded by Trustee Humrichouse, the August 13, 2025 minutes were unanimously approved.

Open Forum:

Volunteers and snacks are needed for youth programs (early out days and after school). Erin and Chris will reach out to local contacts who may be able to volunteer or donate snacks. Volunteers are most needed after 1:30 on Wednesdays.

Financial Condition Report:

Moved by Trustee Pettitt and seconded by Trustee Humrichouse, the motion to approve the financial condition report was unanimously approved.

Director's Report:

See meeting packet for additional notes

Additions to the Packet: Trustee Monaghan is sitting in on the comprehensive strategic planning process with the city and we're grateful for her providing input from a library perspective.

Discuss/Approve Review of Telephone Policy

Moved by Trustee Humrichouse and seconded by Trustee Osborne the motion to approve the Telephone Policy as it exists was approved unanimously.

Discuss/Approve Review of Library Use by Sex Offenders Against Minors Policy

Moved by Trustee Monaghan and seconded by Trustee Osborne, the motion to approve the Library Use by Sex Offenders Against Minors Policy was approved unanimously.

The meeting was adjourned at 7:18

Next Meeting is October 8th at 6:30pm