

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
<https://us02web.zoom.us/j/84510234590>

October 8, 2025

Meeting commenced at: 6:35 PM

Roll Call

Present:

- Jessie Schafer (Director)
- Lizabeth Osborne (President)
- Seth Goodspeed (Vice President)
- Annika Pettitt (Secretary)
- Chris Humrichouse (Trustee)
- Erin Monaghan (Trustee)

Absent:

- Holly Wasion (Trustee)

Meeting Minutes:

On a motion by Trustee Goodspeed and seconded by Trustee Osborne, the September 10, 2025 minutes were unanimously approved.

Approve Meeting Minutes Corrections:

Approve corrections to board meeting minutes from September 11, 2024:

Change meeting date from August 14, 2024 to September 11, 2024

Change date of previous minutes to August 14, 2024

On a motion by Trustee Humrichouse and seconded by Trustee Monaghan, the correction to the September 11, 2024 minutes was unanimously approved.

Open Forum:

Following up from the last meeting Mary has gotten in touch with either General Mills or Quaker about potential donations for early out snacks.

Financial Condition Report:

Moved by Trustee Goodspeed and seconded by Trustee Pettitt, the motion to approve the financial condition report was unanimously approved.

Director's Report:

See meeting packet for additional notes

Discuss Strategic Plan Process

Present/Approve Annual Report

Moved by Trustee Monaghan and seconded by Trustee Goodspeed, the motion to approve the library's Annual Plan was approved unanimously.

The meeting was adjourned at 7:36

Next Meeting is November 12th at 6:30pm