

WEST BRANCH PUBLIC LIBRARY
Board of Trustees Meeting Minutes
<https://us02web.zoom.us/j/84510234590>

December 10, 2025

Meeting commenced at: 6:32 PM

Roll Call

Present:

- Jessie Schafer (Director)
- Lizabeth Osborne (President)
- Seth Goodspeed (Vice President)
- Annika Pettitt (Secretary)
- Chris Humrichouse (Trustee)
- Holly Wasion (Trustee)
- Erin Monaghan (Trustee)

Absent:

Meeting Minutes:

On a motion by Trustee Goodspeed and seconded by Trustee Osborne, the November 12, 2025 minutes were unanimously approved.

Open Forum:

N/A

Financial Condition Report:

Moved by Trustee Humrichouse and seconded by Trustee Waison, the motion to approve the financial condition report was unanimously approved.

Additional Notes - Jessie has contacted Liberty and there was both a service charge and an error on the bill. She will keep an eye on future bills to ensure the error is corrected.

Director's Report:

See meeting packet for additional notes

Discuss/Approve Submission of FY2027 Budget to the City Council for consideration

Moved by Trustee Pettitt and seconded by Trustee Monaghan, the motion to approve submission of the FY2027 budget was unanimously approved.

Discuss/Approve Iowa Heart Foundation AED Donation Agreement

Moved by Trustee Goodspeed and seconded by Trustee Waison, the motion to approve the Iowa Heart Foundation AED Donation Agreement was unanimously approved.

The meeting was adjourned at 7:26 PM

The January meeting will be skipped as there is no pressing business.
The next meeting will be February 11th at 6:30 PM.