

WEST BRANCH PUBLIC LIBRARY  
Board of Trustees Meeting Minutes  
<https://us02web.zoom.us/j/84510234590>

April 8, 2026

Meeting commenced at: 6:34 PM

**Roll Call**

**Present:**

- Jessie Schafer (Director)
- Lizabeth Osborne (President)
- Annika Pettitt (Secretary)
- Holly Wasion (Trustee)
- Chris Humrichouse (Trustee)
- Erin Monaghan (Trustee)

**Absent:**

- Seth Goodspeed (Vice President)

**Visitors:**

- N/A

**Meeting Minutes:**

On a motion by Trustee Pettitt and seconded by Trustee Monaghan, the March 11, 2025 minutes were unanimously approved.

**Open Forum:**

Discussion of potential impact of legislation being considered in this year's legislative session.  
Discussion of next steps for strategic planning in relation to the planning being done at the city level.

**Financial condition report and approval of expenditures:**

Moved by Trustee Monaghan and seconded by Trustee Humrichouse, the motion to approve the financial condition report was unanimously approved.

**Director's Report:**

*See meeting packet for additional notes*

**Discuss Library Landscaping**

**Discuss/Approve budget amendment for West Branch Times digitization grant:**

Moved by Trustee Humrichouse and seconded by Trustee Wasion, the motion to amend the budget for the West Branch Times digitization grant was unanimously approved.

**Discuss/Approve appointing Amanda Frauenholz and Faye Goodspeed to the Library Board of Trustees beginning July 1, 2026:**

Moved by Trustee Pettitt and seconded by Trustee Humrichouse, the motion to approve the appointment of Amanda Frauenholz and Faye Goodspeed was unanimously approved.

**Discuss/Approve the Programming Librarian and Public Services Librarian Job Descriptions**

Moved by Trustee Monaghan and seconded by Trustee Humrichouse, the motion to approve the Public Services Librarian job description was unanimously approved.

**Discuss/Approve library staff salaries for FY27**

Moved by Trustee Pettitt the motion to table the discussion was approved with the addition of a friendly amendment from Trustee Monaghan to add until we have further discussion with the City Council.

**Discuss/Approve Laptop Policy Review -**

Moved by Trustee Osborne and seconded by Trustee Monaghan, the motion to table discussing the Laptop Policy was approved.

**Discuss/Approve Internet Policy Review**

Moved by Trustee Osborne and seconded by Trustee Monaghan, the motion to table discussing the Internet Policy was approved.

The meeting was adjourned at 7:55 PM

The next meeting will be May 13th at 6:30 PM.