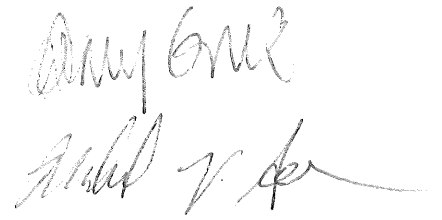


*West Branch Public Library
Board of Trustees Meeting Minutes
February 9, 2017*



Meeting Commenced at 6:30 PM

Present: Monica Tylee, Amy Guhl, Chuck Varnum, Michael Sexton, Cary Wiesner, Nick Shimmin (Director)

January Minutes: On a motion by Trustee Varnum seconded by Trustee Guhl, the January meeting minutes were unanimously approved as submitted.

Open Forum: No issues were raised.

Finance Report: Trustee Wiesner, with Trustee Sexton seconding, moved that the February financial condition report be approved as presented. Motion passed unanimously. Director Shimmin reported that they were doing OK finance-wise.

Director's Report: Director Shimmin reported that library trustee Jan Cretin has resigned. He also reported that the purchase of a new men's room partition has had a problem which resulted in having to look for a new source. Director Shimmin also noted he is being considered for becoming acting city administrator after current administrator Matt Muckler leaves, until a replacement starts. February circulation figures were down from last year, but all other visitor use stats were up, especially wi-fi use.

Library Financial Overview: Director Shimmin presented an overview of library finances. It was a very useful overview/refresher.

Sex Offender Policy: Trustee Guhl, with Trustee Sexton seconding, moved the library Sex Offender Policy be approved as submitted by Director Shimmin. Motion passed unanimously.

New Board Members: The board now needs two new members. At least one needs to be female.

Cedar County Library Association: Director Shimmin gave the board information and updates on the Cedar County Library Board. The board's next meeting is here on March 20.

Meeting Adjourned 7:20 PM

Next Meeting: Thursday, March 9, 2017, 6:30 PM, Library Community Room